

PARENT TRANSPORTATION AGREEMENT

It is of great importance that Little Creations Moving and Learning Transportation LLC ensure a safe and structured transportation experience. We solely operate on the safe and well-being of the children we transport. We assure that our driver will not leave any child unattended or left behind under no circumstances. The usage of cell phones by our drivers are prohibited while van is in operation unless an emergency has occurred. If an emergency arises, the drivers are instructed to pull over in a safe area. All drivers are required to have a valid state issued driver's license along with an excellent driving record. Please review our policy & procedures below.

PICK-UP:

Please be ready 5 minutes before arrival time. Driver will wait no longer than 2 minutes for child(ren). If time exceeds 2 minutes the driver must leave and proceed to the next destination on their route. Please remember that there is a schedule in place for all drivers and that we work effectively to maintain it to create consistency.

DROP-OFF

When arriving to pm drop off locations, please make sure that someone is present to receive child(ren). Driver will not make any last-minute unscheduled drop offs. However, we do understand that these incidents will sometimes occur but will not be accepted on a regular basis. If this situation continues to occur, service will be terminated that following Monday. Any changes regarding different pick-up/drop off locations will need to be discussed 24 hours in advance, to assure that it is suitable for the route.

MULTIPLE CHILDREN:

If you have two or more children in the household that will require services, the regular rate will apply only to the first child. For each child thereafter, there will be an additional fee \$25 per week.

PAYMENTS

For us to route properly, *all payments are due on Fridays for the upcoming week.* There will be no exceptions. If payment is not received, the child(ren) will not be scheduled for routing during the up-coming week. Payments can be made through paypal to littlecreations80@gmail. Once payment is received, you will receive a receipt from the company. Please understand that weekly services will not be prorated because services are being used for a few days during the week. We will only prorate services if a holiday happens to fall on a weekday, due to school closings.

TERMINATION OF SERVICES/ABSENCES:

When you find that you no longer are in need of the service rather permanent or temporarily, please inform the company in a timely manner. If for whatever reason your child(ren) is not present for a week without proper notification in a timely manner, we will assume that services are no longer needed and will refer to our waiting list to fill that seat. We can not hold or reserve any seats for child(ren) after one week without proper notification. We do understand that some things are out of our control if a child becomes ill, family emergency, etc. However, communication is key. Those instances may be considered but not guaranteed. Also, any continued misbehavior of children will be reported to parent immediately. We also have the right to terminate services for any kind of misconduct. If a situation continues to occur, service will be terminated that following Monday.

*Thank You for choosing our company and allowing us to support and
accommodate your transportation needs.*

PARENT SIGNATURE _____ DATE _____